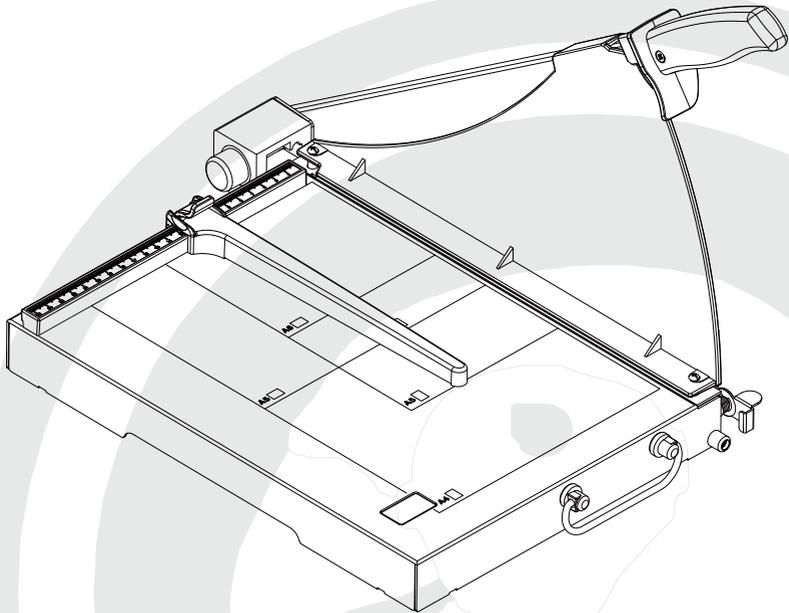




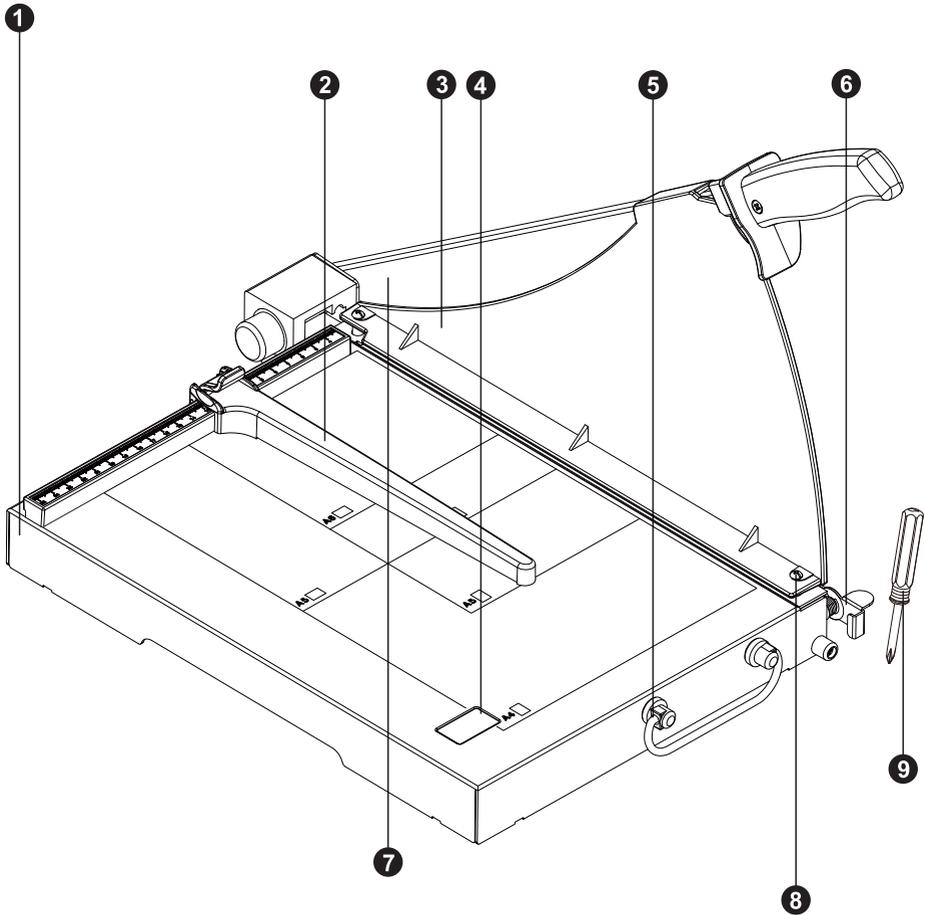
**Guillotines Steel Base  
GU4010 / GU4020**

**User Manual**



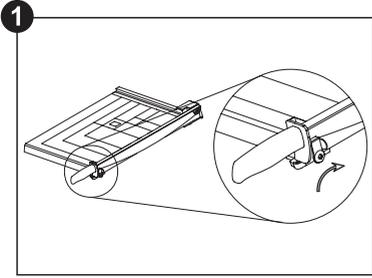
**Tel: (RSA) 010 140 4900 / Email: [sales@parrot.co.za](mailto:sales@parrot.co.za)  
[www.parrot.co.za](http://www.parrot.co.za)**

# CONTENTS

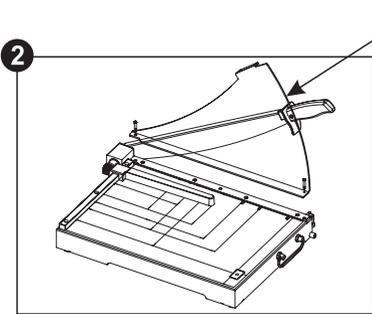


- 1** Strong Steel Base
- 2** Paper Guide
- 3** ABS Safety Shield
- 4** Maximum Cutting Length
- 5** Carry Handle
- 6** Blade Safety Lock
- 7** Blade (GU4010 Spare Blade Re-Order Code: AL3080)  
(GU4020 Spare Blade Re-Order Code: AL3082)
- 8** 2 x Screws For Safety Shield
- 9** Philips Screwdriver For Safety Shield

# OPERATION GUIDE

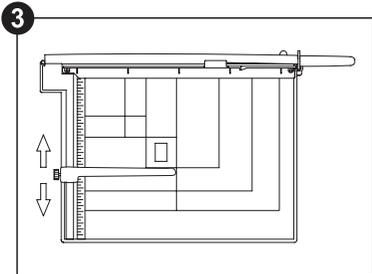


Hold the handle and release the blade lock carefully.

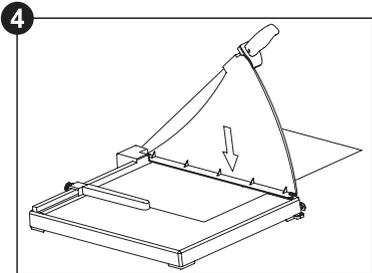


Curved Edge

Raise up the blade handle slightly and position the curved edge of the safety shield into the notch on the blade handle. Insert the two supplied screws through the two holes in the safety shield on the bottom lip. Using the Philips Screwdriver supplied, fasten the screws in the raised, spring loaded, chrome mounting pins.



Adjust the paper guide to the required position.



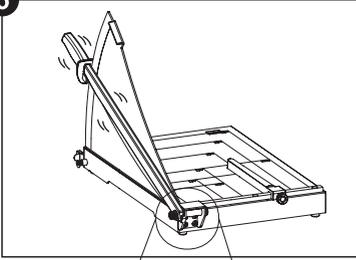
Firmly push down on the spring loaded bottom lip of safety shield to hold the paper firmly when cutting.

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## OPERATION GUIDE (Continued)

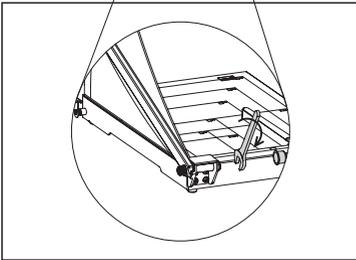
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5



**CAUTION!**  
**A LOOSE BLADE CAN CAUSE SEVERE INJURY!**

- Once the handle is raised to the top, it can become loose and drop down easily, especially with frequent use.
- To tighten the blade, remove the black plastic cap and tighten the bolt using a spanner. (Spanner not included).



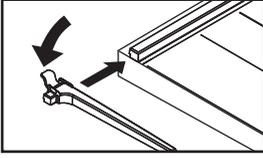
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## SPECIFICATIONS

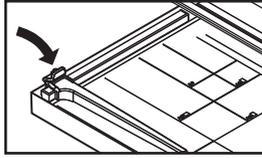
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Specification	A4 - GU4010	A3 - GU4020
Base size (W x D) in mm	255x350	330x480
Cutting length (mm)	310	448
Cutting capacity sheets (80gsm)	20	20
Clamp	press	press
Safety shield	ABS shield	ABS shield
Blade lock	✓	✓
Carry handle	✓	✓
Measuring scale	mm/inch	mm/inch
Format Indication	A6-A4	A6-A3

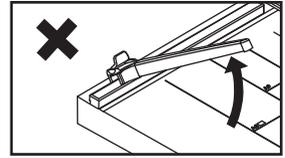
## HOW TO USE



1. Unlock the paper guide to move to required position as picture shows.



2. Press and lock the paper guide.



3. To avoid breaking the paper guide, do not lift it vertically from the end.



1. Put the paper under the clamp bar.



2. Adjust the paper guide to the required position.



3. Firmly push down on the spring loaded bottom lip of safety shield to hold the paper firmly when cutting.

---

## CAUTIONS & WARNINGS

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This product's intended use is to trim paper. Do not use the product for any other purpose.



To avoid possible severe injury: Never operate the guillotine without the safety shield in place.  
Never carry the guillotine by the blade.  
Never carry the guillotine by the cutting handle.  
Always ensure the blade lock is in the locked position when the product is not in use.



To avoid damage to this product: Remove paper clips and staples from items before trimming paper.  
Never lubricate the cutting blade.  
Do not expose product to water or other liquids.



Do not attempt to dislodge jammed debris with sharp or pointed objects as injury or product damage may occur.



Do not hang or wall mount this product.



Choking hazard - This product contains small parts.



This product is not intended for use by children. Keep this product out of reach of children and pets.



The contents of this package contain fragile parts. Special care should be taken when handling this package and removing it's contents.



This is a non-toxic product.



Keep all loose items (e.g. jewelry, clothing, neckties etc.) away from the blade to avoid injury or damage to the product.



Sharp blade. Keep hands clear of the blade and do not operate the guillotine without the safety shield in place.

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## CAUTIONS & WARNINGS (Continued)

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Always operate the product on a flat, level, steady surface to avoid it overturning.



This product is intended for indoor use only. Do not use or leave this product outdoors.



Do not use abrasive cleaners on this product. Dust the product with a soft cloth, using extreme caution when cleaning near the blade.

---

## TROUBLESHOOTING

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1. If the blade feels very loose, refer to Step 5 and in the Operation Guide for instructions to tighten the blade.
2. If the blade feels very tight, refer to Step 5 and in the Operation Guide for instructions to loosen the blade.
3. If the guillotine is not making straight cuts, make sure that the paper clamp is fastened in place and that you press down on the cutting shield when making the cut.
4. If the blade is not cutting correctly, it may be blunt and may need replacing.

Guillotine Blades: (GU4010 Spare Blade Re-Order Code: AL3080)  
(GU4020 Spare Blade Re-Order Code: AL3082)

---

## 1 YEAR WARRANTY

---

**PARROT**  
PRODUCTS Guillotines are warranted against failure or malfunction due to faulty components or workmanship for a period of one year from the date of purchase by the original consumer. Defects or failures, which have been caused by incorrect or wrongful use, regardless whether unintentional or intentional, during the operation or maintenance of the device, are excluded from the warranty.

As with all cutting instruments, dulling of the blade results from normal usage and is not covered within the warranty. Unauthorized repair or attempts to service the unit other than to change the blade will invalidate the warranty.

---

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---



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## 1 YEAR WARRANTY (Continued)

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Guillotines have been designed to cut paper. Non-compliance with these instructions will invalidate the warranty.

For service of the unit under warranty, please return your  office machine with proof of purchase to your dealer or contact the  National Call Centre Number. Suitable protective packaging must be used when returning the machine under warranty. Damage to the product due to insufficient packaging will invalidate the warranty.